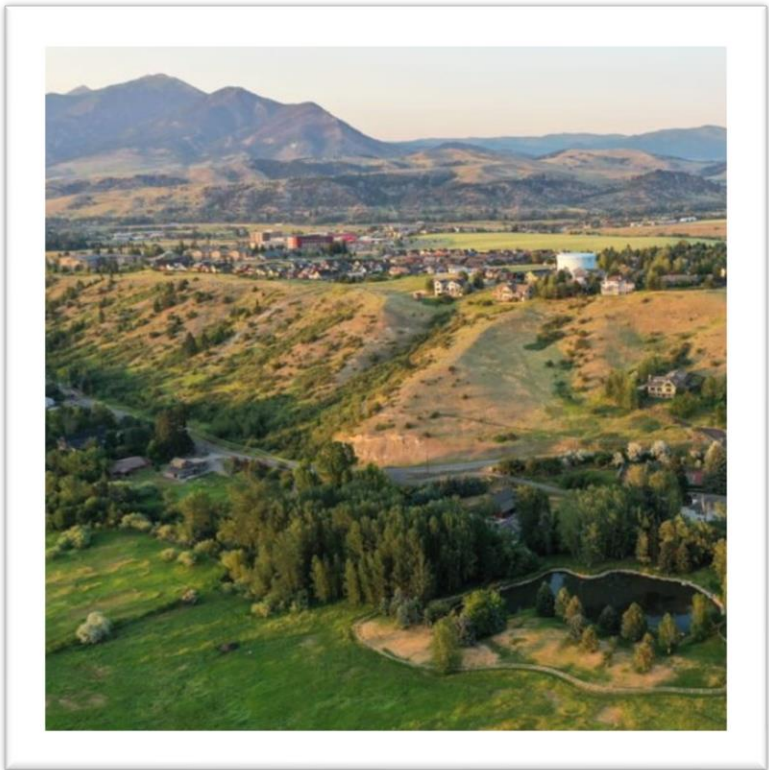




Burke Park Expansion Project

Park and Trail Improvement and Construction Bid Package



Gallatin Valley Land Trust
212 S Wallace Ave
Bozeman, MT 59715
(406) 587-8404

March 21, 2023

GVLT Background:

Since 1990, Gallatin Valley Land Trust (GVLT) and the community have had the vision of using trails to connect the neighborhoods of Bozeman to public lands in the mountains north and south of town, a trail network called *Main Street to the Mountains*. The GVLT Community Trails Program works to create a trail network that provides safe, healthy, and enjoyable opportunities to connect with nature, our neighbors and our community. For recreation and for non-motorized transportation, Bozeman’s *Main Street to the Mountains* trail system is essential to our quality of life. GVLT has played a lead role in expanding the *Main Street to the Mountains* trail system to nearly one hundred miles of trails weaving through Bozeman’s neighborhoods, along historic railroad corridors, on top of scenic ridgelines, and into the open lands surrounding the community.

Project Background & Overview:

In 2021, appx. 12 acres on the south side of Bozeman’s iconic Peets Hill was acquired by GVLT and later transferred to the City of Bozeman to be forever preserved as a city park, expanding the Burke Park Natural Area by appx. 25%. After a successful fundraising campaign by GVLT and a strategic partnership with the City of Bozeman, funds have been raised to make improvements to the south end of Burke Park, including new trails, trail re-alignments, fencing, wayfinding signage/trail markers, and three (3) scenic overlooks.

GVLT has been granted a License Agreement to conduct this work on City Park property. The contractor will be expected to comply with the provisions of this License, a copy of which is available upon request.

Project Contacts:

Adam Johnson (Project Lead)
Trails Program Manager
adam@gvlt.org
(406) 587-8404 ext. 110

Matt Parsons
Trails Director
matt@gvlt.org
(406) 587-8404 ext. 103

Project Location:



Access/Staging:

Construction access is from City streets, specifically Kenyon Drive and Josephine Drive in The Knolls at Hillcrest (located south of Bozeman Health Deaconess Regional Hospital along Highland Blvd), as well as a portion of the small paved parking lot at the top of Burke Park at the west end of Josephine Drive, in front of the pump station/restroom building. The contractor will be expected to coordinate with GVLТ staff regarding access, material and equipment storage and staging, clean-up, etc.

Terrain:

The project area consists of mixed terrain and grades, mainly native grassland in the park and along trail corridors. No watercourses are present.

Public Safety:

Contractor will be required to contain their construction activities and will have limited access outside of the project work area. The work will need to be conducted in a thoughtful and professional fashion to avoid damaging existing trails, infrastructure, native grasses, and to maintain the safety of park and trail users, and the general public.

Green construction fencing shall be used around the rangefinder and overlooks while they are under construction. Once the contractor has been selected, Contractor and GVLТ shall coordinate trail construction phasing in order to limit trail closures and provide public safety. It is anticipated that limited trail closures will be needed and park/trail users redirected, which shall be coordinated with Contractor and GVLТ based on Contractor's phasing needs and plans. A pre-construction safety and phasing meeting shall be scheduled in coordination with GVLТ and Contractor prior to commencing work.

Contractor shall be responsible for repairing any damage caused to park or trail facilities, City streets and parking lots, and private utilities/infrastructure.

Permitting/Utility Locates:

This project is classified as a landscape project and will not require any additional permits. The total disturbance area of the project is less than one (1) acre, so a SWPPP is not required, however, Contractor shall use appropriate Best Management Practices to reduce potential runoff, including limiting the area of disturbance, use of straw wattles (rather than silt fence) at the overlook sites, and reseeding the disturbed and reclaimed areas.

Timing:

Construction shall commence between May 1, 2023 and August 15, 2023. The project shall be completed within sixty (60) calendar days from the date of commencement, and in any case shall be completed no later than October 15, 2023.

Potential In-Kind Donation & Recognition for Contractor:

Contractors are encouraged to include in their bid any reduction in their bid price, in exchange for recognition on one of the donor signs located in the park, as well as other standard GVLТ donor recognition. All reduction amounts will be considered. Contact GVLТ representatives for more info.

Cost Contingencies and Add-Ins:

- Please factor in cost contingency rates for any unforeseen circumstances that may arise during the construction phase.
- Note equipment/material rate that could be expected for potential add-in items.

General Notes:

- The successful contractor will be required to provide to GVLT a certificate of insurance liability for \$1 million per occurrence and \$2 million in the aggregate naming the Gallatin Valley Land Trust, the City of Bozeman, and its employees as additional insureds.
- The successful contractor may be required to provide additional insurance certifications and/or documentation to GVLT or the City or Bozeman prior to commencing work.
- Contractor shall wash all equipment to be used on the job prior to mobilizing to site to reduce the spread of noxious weed seed.
- Equipment operation and/or loud noises associated with the work is permitted only between the hours of 8:00am-4:30pm Monday-Friday. Set-up and clean-up is permitted to begin at 7:30am and extend until 5:00pm, only if no loud noises are emitted. Work is prohibited on U.S. Holidays and outside of the days and times shown above.
- Contractor is responsible for all utility locates and ensuring no work is conducted until markings have been completed. See MCA 69-4-502.
- Pre-bid meeting and a project site visit with a GVLT representative is available upon request. If desired, please contact GVLT to schedule.
- If unsuitable sub-base is encountered, GVLT will work with the contractor to determine remediation measures. Additional costs for this remediation must be approved in advance by GVLT.

Qualifications:

Within submitted Bid Proposal, please include the following:

- Contractor name and contact info
- Years of trail and/or park work experience
- Similar project completions within the past five (5) years
- Number of employees available for project work
- Equipment list
- Proof of insurance, including coverage amounts
- Contact information for three (3) references of similar trail or park projects completed by your company within the past five (5) years
- Any other pertinent info that you seek to share with GVLT that qualifies you as a quality contractor for this project

Project Scope

Bids must be submitted per the attached ten (10) sheet Bid Set Plans from Design 5 Landscape Architecture, [which can also be downloaded here](#). A full-size hard copy of the plans can be provided, upon request.

Bid Due Date:

Friday April 14, 2023

Please itemize bids. Final selection will be made on the total project bid and evaluation of contractor qualifications and related experience. **Electronic submission of bid packages is preferred.** Please include “Burke Park Expansion Project” in the email subject line.

Bid Award:

GVLT shall be the sole decision maker to award the contract. Once Contractor is awarded the project, GVLT and the Contractor shall enter into an Agreement for the work.